

# Senior Support Services – Budget Year 2015

## REVENUE

Foundation and Corporate Grants	145,300 <sup>1</sup>	
Government Grants	132,000 <sup>2</sup>	
Consumables	386,300 <sup>3</sup>	
Individual Gifts	90,000 <sup>4</sup>	
Board Contributions	5000 <sup>5</sup>	
Program Revenue	7700 <sup>6</sup>	
<i>Other</i>		
Mile High United Way	38,000 <sup>7</sup>	
EOC	90,000 <sup>8</sup>	
Interest	15,000	
Subtotal	\$909,300	
 <i>In-Kind Contributions<sup>9</sup></i>		
Bus Passes	7700 <sup>10</sup>	
Emergency Food Bags	13,700 <sup>11</sup>	
Clothing and Toiletries	10,100 <sup>12</sup>	
SCSEP program	62,700 <sup>13</sup>	
Professional Pro Bono Services	13,000 <sup>14</sup>	
Holiday Party	3500 <sup>15</sup>	
Volunteer Time	75,000 <sup>16</sup>	
In-Kind Contributions	\$185,700	
	<b>Total Revenue</b>	<b>\$1,095,000</b>

## EXPENSE

Direct Programs	509,800 <sup>17</sup>	
Salaries & Benefits	321,000 <sup>18</sup>	
Interest	8100 <sup>19</sup>	
Insurance	7400	
Office Equipment & Supplies	4000	
Events/Fund Raising	14,000	
Professional Fees	7500	
Staff Development	1800	
Building Improve & Maintenance	16,600	
Telephone & Utilities	18,800	
Subtotal	\$909,300	
In-Kind Distributions	\$185,700 <sup>20</sup>	
	<b>Total Expense</b>	<b>\$1,095,000</b>

# Budget Footnotes

<sup>1</sup> While we have to apply for these funds each year, there are a number of foundations and corporations with whom we have a strong relationship. They donate approximately the same amount each year. Here is a partial list of those that should be donating in 2015, with the amount: Anschutz Family Foundation (\$10,000); AV Hunter Trust (\$15,000); Daniels Fund (\$40,000); Helen & Arthur Johnson Foundation (\$15,000); John Duncan Charitable Trust (\$5000); May Bonfils Stanton Memorial Trust (\$20,000); Rose Community Foundation (\$20,000); Schlessman Family Foundation (\$1000); Schramm Foundation (\$1000); Virginia Hill Foundation (\$10,000); \$5000 in miscellaneous gifts; and \$3000 in general pass through grants. All of these funds are anticipated.

<sup>2</sup> Here is the breakdown: \$30,000 from HUD's Emergency Services Grant program and \$101,800 from the Denver Regional Council of Governments. These funds are secured.

<sup>3</sup> Included here are the three meals served weekdays, and the one meal served Sundays.

Eighty percent of our breakfast needs are donated by the Atlanta Bread Company, City Harvest, Denver's Table, Panera Bread, Wellshire Presbyterian Church, and Volunteers of America. (The remaining twenty percent is part of the "Direct Program Expenses" line item in the budget.) The total value of each breakfast is \$3.50.  $\$3.50/\text{breakfast} \times 54 \text{ breakfasts/day} \times 5 \text{ days/week} \times 52 \text{ weeks/year} = \$49,140$ .  $\$49,140 \times 80\% = \mathbf{\$39,300}$ .

Volunteers of America (VOA) donates 1870 hot lunches to our lunch program every month, valued at \$7.27 each.  $1870 \text{ lunches/month} \times 12 \text{ months/year} \times \$7.27/\text{lunch} = \$163,140$ . Most Precious Blood Catholic Church, Church of the Risen Christ, Wellshire Presbyterian Church and the Mitchell Family Foundation provide an additional 1000 lunches per month to supplement our lunch program.  $1000 \text{ lunches/month} \times 12 \text{ months/year} \times \$7.27/\text{lunch} = \$87,240$ .  $\$163,140 + \$87,240 = \mathbf{\$250,380}$ .

Volunteer Rita Niblack deftly manages the Senior Dinner Program and is dedicated to continuing to do so in the foreseeable future.  $48 \text{ dinners/night} \times 5 \text{ nights/week} \times 52 \text{ weeks/year} \times \$7.75/\text{dinner} = \mathbf{\$96,720}$ . This is together donated by the following organizations and individuals:

10:30 Catholic Community Church	Park Hill United Church of Christ
Archbishop's Guild	Park Hill United Methodist Church
Arrupe Jesuit High School	Rita Niblack family and friends
Blessed Sacrament Catholic Church	St Andrews Episcopal Church
Christ the King Catholic Church	St Ignatius Loyola Catholic Church
Dave Harris and family	St Louis Catholic Church
Jacobs, Schmetters, and Morin families	Sandy Hayworth family
Machebeuf High School	Sarah Pascoe and friends
Messiah Lutheran Church	Susan Lane and friends
Mullen High School Lasallian Youth	Susan Knill family
Mullen Service Learning	Terry Lowe and friends
Mullen High School Speech team	

<sup>4</sup> This is anticipated revenue comprised of individual gifts.

<sup>5</sup> 100% of the board members make cash donations to the organization every year. These funds are anticipated.

<sup>6</sup> The Bus Pass Program. Transportation is a critical need for our clients. Most take the bus to the center for meals or to medical appointments etc. RTD developed a program where low-income seniors pay just \$20 for a monthly bus pass, and the participating agency (in this case Senior Support Services) and RTD split the remaining cost which is \$20. This line item represents the amount our clients pay for the subsidized passes.  $(32 \text{ passes sold/month} \times 12 \text{ mo} \times \$20/\text{pass}) = \$7680$ .

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<sup>7</sup> Included here are allocated funds (\$25,000), which are secured, and \$13,000 in designated funds, which are anticipated.

<sup>8</sup> These funds from Energy Outreach Colorado help prevent homelessness by paying the utility bills of financially strapped seniors. This funding is secured.

<sup>10</sup> See footnote #6.

<sup>11</sup> Christ the King Catholic Church, King Soopers, 9Cares Colorado Shares, City Harvest, Food Bank of the Rockies and many others donate the food items we assemble to create the emergency food bags. 1370 emergency food bags/year X \$10/bag = \$13,700.

<sup>12</sup> Countless service organizations and individuals donate the 3600 clothing items and 1500 hygiene items we in turn distribute to our clients, at no charge, every year. (3600 clothing items X \$2.00/clothing item) + (1500 hygiene items X \$2.00/item) = \$10,200.

<sup>13</sup> The Senior Community Service Employment Program (SCSEP) pays the salaries of 6 halftime employees who work at Senior Support Services answering phones, doing member intakes, providing security, helping members obtain government benefits and housing, and doing general maintenance. SCSEP is committed to continuing to provide this service. 7 employees X 20 hours/week/employee X 52 weeks/year X \$8/hour + (\$58,240 X .0765 employer match) = \$62,700.

<sup>14</sup> We benefit from the pro bono services of an attorney (\$3,000), a visiting nurse once per month (\$5,000) and an outreach health insurance worker one morning per week (\$5,000) totaling \$13,000.

<sup>15</sup> Food, drink and desert (\$500), many gifts (\$2500) and volunteer time (\$500) are all donated for our yearly Holiday Party for 300 clients.

<sup>16</sup> We benefit from an average of 30 volunteer-hours of work from various individuals, including board members, every day we are open. (We have eight super-volunteers who donate substantial hours most days.) Volunteer time is valued at \$8 per hour. 30 volunteer-hours/day X 6 days open/week X 52 weeks/year X \$8/hour = \$74,880. Professional pro bono services are not included here.

<sup>17</sup> Direct Program Expenses includes consumables, rent and utility payment assistance, the bus pass program, bus tokens, and special member needs. Donated meals are included here. Other in-kind expenses are included in the "In-Kind Distributions" line item.

<sup>18</sup> Senior Support Services has five fulltime employees as follows: an executive director, two case managers, a day center manager, and an office manager/bookkeeper. We have four halftime workers: three assistant managers and a breakfast manager. We offer health insurance at no charge to our fulltime employees and the rest of our benefits package includes 12 days of vacation and 12 days of sick leave per FTE per year. This line item includes a 5% raise for the staff. (Not included here are the salaries of the seven employees who work halftime but get paid by SCSEP, an expense which is included in the line item "In-Kind Distributions".)

<sup>19</sup> This is interest on a note payable to Liberty Savings Bank for the purchase of our day center which we have owned since 1995.

<sup>20</sup> This line item is equal to all of the In-Kind Contributions combined.